

Job Description



Job Title	Manager/Assistant Manager-Corporate Partnership
Department	Fund Raising and Communications
Location	Mumbai
Reporting to	Head- Corporate Partnership
Number of Position	1

Brief background on Kinship for Humanitarian Social Holistic Intervention in India (KHUSHII)

KHUSHII (Kinship for Humanitarian, Social and Holistic Intervention) is a national organization working for the upliftment of underprivileged in both rural and urban areas in India. Since its inception in 2003, the organization has adopted a holistic approach towards empowerment for sustainable development. Thus far, Khushii has touched the lives of 25000+ beneficiaries through 15 projects across 7 states in India. Through its flagship program on Remedial Education, Shikshaantra Plus, Khushii addresses poor infrastructure, low Pupil-Teacher Ratio, low learning levels and greater drop out in government schools. Its 'Complete School Transformation' model in collaboration with State Education departments improves lives nationally through support and remedial education, school WASH, sanitation, menstrual hygiene, digital literacy, computer labs, sports and recreation as well as integration of all stakeholders from the communities. Khushii shall be adopting 'School to Community' approach in stage two and work on aspects of health, sanitation, gender sensitization, Urban Slum development as well as women empowerment in the communities surrounding its school interventions.

Job Description- Duties and responsibilities

- To mobilize Funds from corporates and institutions in support of KHUSHII's objectives and activities.
- Meeting fund raising targets within stipulated timeframe
- Devising customized proposals and presentations for corporates
- Organizing project visits of potential donors
- Creating and updating corporate database
- Analyze present and past data, locate trends, and evolve plans to improve donor servicing, Corporate Marketing operations and resource generation
- Ensure effective coordination with Programme and other functions as required for exchange of information and work needs
- Tapping corporates for Chennai and Hyderabad projects
- Working closely with Sr. Manager Corporate Partner based out of Bangalore

Desired Specifications

	Essential	Desired
Education	Post Graduate/ MBA specialization in Sales and Marketing	Knowledge on NGO sector is desirable
Age	25- 30 Years Old	
Experience	4-5 Years	Experience in NGO Sector is desirable

Skills and Knowledge	<ul style="list-style-type: none">• Strong interpersonal and networking skills• Strong negotiation and influencing skills• Strong target / results orientation• Excellent communication and presentation skills• Excellent knowledge of Office IT packages: Word, Excel, PowerPoint	Experience in Sales and Marketing is mandatory
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Salary : 5- 7 Lakh per annum(Negotiable)